

Dear Colleague,

A vacancy has arisen on South Gloucestershire's Disabled Children's Strategy Steering Group. We are looking for a voluntary and community sector representative working with children and young people to join the Group. The Chair of the Group has asked for one representative to sit on the Group.

The Disabled Children's Strategy Group meets quarterly. The main purpose of the Group is to monitor, oversee and review the implementation of the Disabled Children's Strategy and the associated LDD Implementation Plan.

The Group is made up of a range of agencies including staff from the Department for Children and Young People, Children's Social Care Services, the Youth Service and Children and Young People's Information Service as well as partner statutory organisations such as Connexions and the NHS and voluntary and community sector providers.

Nominations will only be accepted on the nomination form. All nominations must be returned to the network of which you are a member by **Wednesday 2 December**. The following documents are attached and can also be downloaded from our Voluntary Sector Services section of our website at www.thecareforum.org.uk:

- Covering letter
- Terms of Reference for the Disabled Children's Strategy Group
- Representative agreement and code of conduct for the Disabled Children's Strategy Group
- Nomination Form for the Disabled Children's Strategy Group

The Care Forum is also developing a backfill payments protocol for small voluntary sector organisations to claim money for attending meetings. If you would like to find out more about claiming money please contact kateoliver@thecareforum.org.uk ☎ 0117 958 9336.

If you have any queries about becoming a representative and would like to find out more about the role please contact Lucy Rowe, Children and Young People Voluntary Sector Coordinator for South Gloucestershire.