



The Care Forum/Voluntary Sector Rep Agreement

The Care Forum

Voluntary Sector Rep on Bristol, North Somerset and South Gloucestershire PCTs Breast Care Services Review

The voluntary sector rep on the Bristol, North Somerset and South Gloucestershire PCTs Breast Care Services Review is elected by The Care Forum's networks which are made up of voluntary and community groups working in Bristol, North Somerset and South Gloucestershire and who are members of The Care Forum. The rep is accountable to the The Care Forum networks and either the organisation by which the rep is employed or for which he/she volunteers must be a member of The Care Forum.

As Voluntary Sector Rep you agree to:

- Regularly attend The Care Forum's network meetings, (held quarterly) so that you can listen to and consult with the voluntary sector and keep up to date with key issues and concerns.
- Regularly attend meetings of the Bristol, North Somerset and South Gloucestershire PCTs Breast Care Services Review and raise voluntary sector issues and concerns.
- Represent the views of the voluntary sector at the Bristol, North Somerset and South Gloucestershire PCTs Breast Care Services Review meetings and not lobby for your own organisation.
- Tell The Care Forum what has been happening at the Bristol, North Somerset and South Gloucestershire PCTs Breast Care Services Review. If you cannot make a network meeting you will send The Care Forum a short written report using the pro forma sheet provided.
- Send apologies if you cannot make a meeting and inform The Care Forum voluntary sector coordinator so that a substitute may be sent. A rep who misses three consecutive meetings may be deselected.
- Work within an anti-discriminatory framework and equal opportunities perspective.
- Declare all voluntary sector interests and any professional or public interests (e.g. if you are a local authority councillor) on an annual register of interests.
- Be bound by The Care Forum's disciplinary code.

The Care Forum agrees to:

- Meet the rep for an initial induction session and be available for ongoing support as necessary.
- Provide a voluntary sector reps pack.
- Offer training for reps (where resources permit)
- Gather and distribute information provided by reps through its information systems to the wider voluntary sector.

Signed by Phil Morgan on behalf of The Care Forum

Signed by _____ from _____ (organisation name)

Date
