

Trustee Application form

Please complete this form and return it with a copy of your CV to admin@sgden.org.uk



Name							
Home Address							
						Post Code	
Telephone	Home			Mobile			
	Work						
E-mail							
Occupation							
Highest qualification							
Which of the following skills or experience could you bring to the committee?	Please indicate against each relevant area the level of experience you have in the following areas, where applicable (a high level or some experience)						
		High	Some		High	Some	
	Human Resources			Business Management			
	Financial / Accounting			Marketing / P.R.			
	Fundraising			Disability awareness			
	Legal			Events			

Please explain why you want to join the Management Committee of SGDEN, and how you think your skills and experience would enable you to fulfil the role as outlined in the role description: (800 words max.)

Management meetings are held monthly, currently on Tuesday afternoons; please tick to indicate your availability:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

References must be taken up for this post; please give details of two people who would be willing to provide a reference, at least one of whom must know you in a professional capacity.

Name:	Name:
Job title:	Job title:
Relationship to you:	Relationship to you:
Address: Post Code	Address: Post Code
Phone:	Phone:

Trustee applicant's declaration of eligibility:

I declare that:

- I am over age 18
- I am not an undischarged bankrupt
- I have not previously been removed from trusteeship of a charity by a Court or the Charity Commission nor am I subject to an Order

under section 7 of the Law Reform (Miscellaneous Provisions) (Scotland) Act 1990, preventing me from being concerned in the management or control of any relevant organisation or body.

- I am not subject to a disqualification order under the Company Directors' Disqualification Act 1986 or to an Order made under section 429(b) of the Insolvency Act 1986
- I do not have any unspent conviction relating to any offence involving deception or dishonesty
- I am, in the light of the above, not disqualified by the Charities Act 1993 (section 72) from acting as a charity trustee
- I undertake to fulfil my responsibilities and duties as a trustee of SGDEN in good faith and in accordance with the law and within SGDEN's objectives/mission and Code of Conduct for trustees.
- I do not have any financial interests in conflict with those of SGDEN (either in person or through family or business connections) except those that I have formally notified in a conflict of interest statement. I will specifically notify any such interest at any meeting where trustees are required to make a decision which affects my personal interests, and I will absent myself entirely from any decision on the matter and not vote on it.

Name:.....

Signed:.....

Date:.....